



Ref. No.: DPA-SPEC-01

## DPA TRAINING COURSE SPECIFICATION

A two-day intensive course developed to provide the necessary information and training to individuals who are acting or preparing to act as Designated Person Ashore in accordance with the implementation requirements of the ISM Code, the relevant Flag Administration and the IACS procedural requirements for the implementation of the ISM Code.

### **CERTIFICATE**

A Certificate of Attendance is provided on completion of the Course.

### **PRESENTER**

The course will be run by Mr. Panagiotis Diakakis, of the Athens based Total Quality Consultants.

### **COURSE AIMS**

- To prepare individual to act as Designated Person ashore
- To familiarize and train in accordance with the requirements of the ISM Code
- To present and highlight the importance of the ISM Code for a ship management company
- To explain and clarify the implementation requirements as apply to the specific company and the different departments/positions within the company
- To train shore based staff in the process of identifying, evaluating and controlling the implementation requirements of the operation of the vessels
- To prepare Internal Auditor for carrying out ship audits & office audits.
- To provide practical training in structuring an audit system.
- To increase an understanding of the audit process.
- To provide a practical experience of the audit situation, report and feed back.

## **COURSE OUTLINE**

### Day One

- Knowledge and understanding of the ISM Code
- Analysis of implementation requirements
- Documentation requirements
- Implementation and certification cycle
- The legislative framework - The Administrations and Classification Societies' role
- The audit process & assessment techniques
- Non conformities & corrective action

### Day Two

- The DPA role, requirements and responsibilities
- Issues and common problems for the DPA
- Potential legal implications of the ISM Code and the importance of compliance
- Mandatory rules and regulations
- Other applicable codes, guidelines and standards
- Technical and operational aspects of Safety Management
- Effective communications with shipboard staff and management

## **WHERE**

The course is to be carried out at TQC premises (training room) for a limited number of 12 attendees.

## **WHO SHOULD ATTEND**

All those wishing to act as Designated Person Ashore.

## **COST**

The cost of the course is:

- EURO 500 per delegate

Comprehensive, bound course notes are included.